



## Registration FAQ's

### ***Can I transfer my existing Slate Innovation Summit and/or Base Camp registration to a colleague?***

Summit and Base Camp registrations may only be transferred to another person at your institution.

- Register the new individual who will be attending in your place. Bypass payment option by selecting "Invoice by corporate check." We will transfer payment to the new registration.
- Send an email requesting the transfer with the name of the original registrant as well as the replacement registrant to Maryann Rose at [mrose@technolutions.com](mailto:mrose@technolutions.com)

### ***Are registration fees refundable?***

Registration fees are non-refundable.

### ***How can I add Base Camp to my registration?***

Click on the Summit Base Camp registration link in your initial registration confirmation email. We will be sending monthly registration reminders, so you may also register for Base Camp at that point.

### ***How do I change my Base Camp course?***

Contact [mrose@technolutions.com](mailto:mrose@technolutions.com) to select a different Base Camp course.

### ***How do I update my name or job title?***

Please email [mrose@technolutions.com](mailto:mrose@technolutions.com) and indicate the change.

***Can I purchase a Guest Pass for spouse/family member for Thursday evening's event?***

The cost of a guest pass is \$125.00 and includes networking reception, dinner, and entertainment.

Guest passes may be purchased in advance by emailing [mrose@technolutions.com](mailto:mrose@technolutions.com) or onsite at the Concierge Desk.

***Please note: Only guests 21+ years will be admitted.***

***If I cannot attend the Summit this year, can my paid registration be used towards a future Launchpad or next year's Summit?***

Summit and Base Camp registrations may not be applied to future events.

***Can I register for Base Camp only?***

A Summit registration is required to attend Base Camp.

***How do I request an invoice/receipt for my registration?***

You will receive an email registration confirmation receipt. Once payment is received, an email payment confirmation will be sent.

To obtain an additional receipt, please email [mrose@technolutions.com](mailto:mrose@technolutions.com).

***When will I receive my login code for my Base Camp training database?***

The code will be emailed to you the week prior to Base Camp on June 24, 2020.

For any other questions, please contact [mrose@technolutions.com](mailto:mrose@technolutions.com) or [jzygmont@technolutions.com](mailto:jzygmont@technolutions.com).